



# Embracing Our Past to Enrich Our Future

Proudly Serving Bradford, Sullivan,  
Susquehanna, and Wyoming Counties  
www.emheritage.org

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## 2026 EMHR Partnership/Mini-Grant Application

Application due: **May 4, 2026 by 4 p.m.**

Funded projects to be completed by: **September 3, 2027**

**All applicants are required to meet with either the Grants Coordinator, Vanessa Billings-Seiler, or the Executive Director, Cain Chamberlin, to discuss the proposed project and review eligibility requirements prior to the application deadline.**

Contact [vbillings-seiler@emheritage.org](mailto:vbillings-seiler@emheritage.org) or [cchamberlin@emheritage.org](mailto:cchamberlin@emheritage.org), or call (570) 265-1528.

### **Part I. APPLICANT INFORMATION:**

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

County: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

FID/EIN #: \_\_\_\_\_

Bureau of Charitable Organizations #: \_\_\_\_\_ (\*Required for 501c3 non-profits)

Expiration Date: \_\_\_\_\_

Type of entity: IRS 501(c) 3 Non-Profit Organization

Public Education Institution

Municipality

County

Are you a member of the EMHR?: \_\_\_\_\_ \*All grant applicants must be paying EMHR members.

Letters of Support for project?: \_\_\_\_\_ \*Include any current support letters of support with application.

Partners: Please list partners who will actively be involved with your project. (Include contact information)

1. \_\_\_\_\_

5. \_\_\_\_\_

2. \_\_\_\_\_

6. \_\_\_\_\_

3. \_\_\_\_\_

7. \_\_\_\_\_

4. \_\_\_\_\_

8. \_\_\_\_\_

**Part II. BUDGET INFORMATION: (Grant request \$500.00 - \$10,000.00)\***

*\*All EMHR Partnership grants require a 20% match of the **total project cost** and the total project cost cannot exceed \$50,000. For example, a \$10,000 grant request would require a match of \$2,500 for total project costs of \$12,500.*

Grant Amount Requested = \$ \_\_\_\_\_  
Cash Match = \$ \_\_\_\_\_  
Non-Cash (In-Kind) Match = \$ \_\_\_\_\_  
Total Project Cost = \$ \_\_\_\_\_

**Proposed Budget:** In addition to the information above, please submit a proposed budget for your project as an attachment to this application. It is strongly recommended that you use the provided budget template. Please also provide any quotes/estimates from professional contractors or consultants as well. If matching funds are pledged, please provide a letter of pledge. More information on eligible and ineligible match can be found at [elibrary.dcnr.pa.gov/GetDocument?docId=1739118&DocName=Partnership\\_eligible\\_and\\_ineligible\\_costs\\_policy.pdf](http://elibrary.dcnr.pa.gov/GetDocument?docId=1739118&DocName=Partnership_eligible_and_ineligible_costs_policy.pdf)

**Funding Acknowledgement:** You must provide both EMHR and DCNR funding acknowledgement of the award funding if your project is selected (*Acknowledgement information will be provided, if your project is awarded*). Please note that associated costs with signage can be included as part of your total project costs.

*\*Only project costs incurred after PA Department of Conservation & Natural Resources (DCNR) approval are eligible for reimbursement. All projects and project related costs and funding must conform to the guidelines and outlined in the PA DCNR Community Conservation Partnership Program at [apps.dcnr.pa.gov/grants/CRM365/CRMHelp.aspx?Tag=Opportunities.Partnership](http://apps.dcnr.pa.gov/grants/CRM365/CRMHelp.aspx?Tag=Opportunities.Partnership)*

**Part III. PROJECT DETAILS:**

Project Title: \_\_\_\_\_

Project Location: \_\_\_\_\_

Indicate if this application is for an/a:    Implementation Project                       Special Purpose Study

Project Summary (provide short summary of proposed project): \_\_\_\_\_

Projected Start Date: \_\_\_\_\_

Expected Completion Date: \_\_\_\_\_

**Detailed Project Scope:**

Describe the scope of the proposed project. Also, describe what items (equipment, materials, volunteers, etc.) will be needed for this project and the steps your organization will take to complete it.

**Project Mission:**

How does your project further the mission and goals of the Endless Mountains Heritage Region? *(Mission and goals can be found on application cover letter. <https://emheritage.org/grant-forms/>)*

**Community Planning:**

Does this project support a community planning effort (County Comprehensive Plan, Outdoor Recreation Plan, Management Action Plan, etc.)? Yes or no. If yes, please explain below.

**Community Growth:**

Explain how your project is helping to grow outdoor and/or heritage tourism in the Endless Mountains region?

**Project Readiness:**

Describe the planning that has been done for the implementation of this project, including professional consultations, architectural/engineering studies, plans & specifications, government review, & permitting. Copies of relevant documents, quotes/estimates, etc. may be requested prior to EMHR's committee review.

**Pictures/Draft Concepts:**

Please provide a picture or concept drawing of the project. Example, area where project will be constructed, illustration of sign to be installed or sample copy of literature to be printed (if applicable).

**Project Deliverables:**

Please provide a list of deliverables or final products. As mentioned above, all final products must provide the required funding acknowledgement.